



## REGULAR MEETING

January 16, 2020

The Board of Directors of the Orange County Appraisal District met in Regular Session on Thursday, January 16, 2020, at 5:30 pm. The meeting took place at the district's office at 9157 IH 10, East, Orange, Texas.

BOARD MEMBERS PRESENT: Tim Schossow, Tim Andrews, Laura Floyd, Jim Brown, Karen Fisher

BOARD MEMBERS ABSENT: None

CHIEF APPRAISER: Scott Overton

ATTORNEY: Phillip Brent

VISITORS: Ida Schossow

### **ITEMS TO BE DISCUSSED:**

#### **I. CALL TO ORDER**

*Tim Schossow called the meeting to order at 5:28 p.m. Scott Overton led the invocation followed by the Pledge of Allegiance.*

#### **II. PUBLIC COMMENTS**

*No comments.*

#### **III. REPORT AND/OR ACTION ITEMS**

##### **1) Board Members Oath of Office**

*Attorney Phillip Brent administered the Oath of Office to Tim Andrews, Karen Fisher and Tim Schossow. No motion necessary.*

##### **2) Election of Officers for the Board of Directors**

*After discussion the Board agreed to continue with the previous officers. Tim Schossow as Chairman, Tim Andrews as Vice Chairman and Karen Fisher as Secretary. No motion necessary.*

##### **3) Discuss and /or Reappoint Two (2) New Appraisal Review Board Members for 2020-2021**

*Laura Floyd made a motion to reappoint Melissa DuBois and James Sears to the Appraisal Review Board for 2020-2021. Karen Fisher seconded the motion and it passed unanimously.*

##### **4) Discuss New Requirements for Election of Appraisal Review Board Officers**

*Scott Overton informed the board of new legislation that changes how we elect the chairman and secretary of the appraisal review board. In accordance to Section 6.42(a) of the Property Tax Code, the local administrative judge in Orange County shall select the chairman and secretary from among the members of the appraisal review board. No motion necessary.*

**5) Discuss and/or Award Bid for Two (2) New Automobiles for the District**

*After reviewing the sealed bids submitted by Granger Chevrolet and Sabine River Ford, Tim Schossow made a motion to accept the two bids from Sabine River Ford. The first bid was with a trade for a final price of \$14,604.65. The second was without a trade (due to flooded vehicle from TS Imelda) for a final price of \$21,104.65. Jim Brown seconded the motion and it passed unanimously.*

**6) Discuss and/or Award Bid for Audit Firm for 2019 Financial Audit**

*Karen Fisher made a motion to accept the quote from Mitchell T. Fontenot in the amount of \$8,300, seconded by Tim Schossow. The motion passed unanimously.*

**7) Discuss and/or Elect Delegate and Alternate for the 2020 TAAD Conference**

*After discussion, Karen Fisher made a motion to elect Scott Overton as the delegate and Karen Fisher as the Alternate for the 2020 TAAD Conference. Tim Andrews seconded the motion, it passed unanimously.*

**8) Discuss Reappointment of Two (2) Agricultural Advisory Board Members by Chief Appraiser**

*Scott Overton presented the Agricultural Advisory Board Member information to the board. He explained that Mr. Robert Armstrong and Mr. Dan Harris will be reappointed for another two year term. No motion necessary.*

**9) Review the Supplements to the Tax Roll**

*Scott Overton presented the supplements to the tax roll. No motion necessary.*

**10) Discuss and/or Approve Minutes of Wednesday, November 20, 2019 Regular Meeting**

*Tim Schossow made a motion to approve the minutes for Wednesday, November 20, 2019 Regular Meeting, seconded by Jim Brown. Motion passed unanimously.*

**11) Discuss and/or Approve the October, November and December 2019 Bills for the Appraisal District**

*Tim Andrews made a motion to approve the October, November, December 2019 Bills for the Appraisal District. Tim Schossow seconded the motion and it passed unanimously.*

**12) Discuss and/or Approve the Year to Date Investments for the Appraisal District**

*Karen Fisher made a motion to approve the year to date investments for the appraisal district. Tim Schossow seconded the motion and it passed unanimously.*

**13) Discuss and/or Approve the End of Year 2019 Financial Reports**

*Karen Fisher made a motion to approve the Year to Date 2019 Financial Reports. Laura Floyd seconded the motion and it passed unanimously.*

**IV. REPORT OF BOARD MEMBERS**

Mr. Jim Brown expressed his gratitude and appreciation for the board members, district staff and the districts attorney.

**V. REPORT OF CHAIR OF THE BOARD**

No Comments

**VI. REPORT OF ATTORNEY**

Attorney, Phillip Brent reported that we have settled a large lawsuit. He also reported that there are several other being worked on currently.

**VII. REPORT OF CHIEF APPRAISER**

1. Employee of the Month for December went to Will Verdine.
2. Darlene Trahan officially retired as of January 15<sup>th</sup>, 2020.
3. Phase II of the remodel is nearing completion. Scott Overton reported he is hoping it will be complete in the next couple weeks.
4. Scott also reported that Tahia Washington, Karen Fisher and himself all attended the Property Tax Institute in December 2019. He reported that is was very informative because of several changes in the law due to the 85<sup>th</sup> Legislative Session. Scott Overton also reported that legislation made some changes that will impact our budge for 2021 as well.

**ADJOURNMENT**

Mr. Tim Schossow adjourned the meeting at 6:11 pm.

**APPROVAL:**

\_\_\_\_\_  
Tim Schossow, Chair of the Board

**ATTESTED:**

\_\_\_\_\_  
Karen Fisher, Secretary of the Board