

Orion Certified & Supplement CSV
File Layout
(Effective: Certification (July 2020))



Empowering people who serve the public®

This layout is used for the Supplement and Certified transfer files. These files will be contained in a zip file containing four files prefixed with the run date (e.g. 2019_03_14_1612_PropertyExport.txt).

- PropertyExport.txt
- OwnerExport.txt
- ExemptionExport.txt
- EntityExport.txt

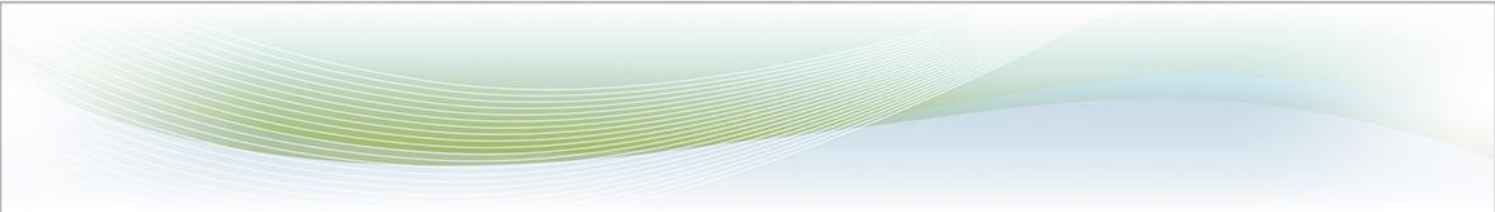
Property Export			
Position	Name	Data Type	Description
A	RecordType	int	Will always be "1" for this record type.
B	PropertyQuickRefID	string	Appraisal District's ID. First character designates the property type as follows: "R"-Real, "P"-Personal, "N"-Mineral, "M"-Mobile Home, "A"-Automobile
C	PropertyNumber	string	Geographical Account Number
D	PropertyTypeCode	string	Type of Property such as "R", "M", "N", etc.
E	SitusStreetAddress	string	Property address Line 1
F	SitusCity	string	Property address - City
G	SitusState	string	Property address – State Abbreviation
H	SitusZip	string	Property address – Zip Code
I	LegalDesc	string	Legal description of the property
J	AbstractCode	string	Geographic Sort Information
K	Block	string	Geographic Sort Information
L	Tract	string	Geographic Sort Information
M	Acres	decimal	Total Property Acreage
N	Entities	string	List of all entity codes property is located within (separated by ",")
O	StateCodeLand	string	PTD Code of first land segment
P	StateCodeImp	string	PTD Code of first improvement
Q	ProdUseCode	string	Productivity Use Code: 1D, 1D1, TIM Indicator
R	ARBProtestFlag	bool	'A' - Property Under ARB Review; 'E' - Exempt
S	CADFlag	string	Is this property in the CAD (Y/N)
T	ApplyTUPct	string	Flag indicating if Split Jurisdiction percentages for IMP HS TU% and LAND HS TU% are to be applied to HS, OA and DP exemptions on a prorated basis.
U	ChangeCode	string	"A"-Add, "D"-Delete, or "M"-Modify
V	SupplementDesc	String	Description of supplement change. Blank for certified file.

The Property Export file contains one record per property.

Owner Export			
Position	Name	Data Type	Description
A	RecordType	int	Will always be "2" for this record type.
B	PropertyQuickRefID	string	Appraisal District's ID. First character designates the property type as follows: "R"-Real, "P"-Personal, "N"-Mineral, "M"-Mobile Home, "A"-Automobile. Can be used to match records in the property table
C	PartyQuickRefID	string	Unique identifier of the Owner across multiple properties such as "O0012447"
D	OwnerQuickRefID	string	Unique identifier of the Owner for a single property, similar to PropertyQuickRefID
E	OwnerPropertyNumber	string	Unique identifier of the Owner for a single property.
F	OwnerName	string	Owner Name
G	OwnerAddress1	string	Owner Address Line 1. Will be "ATTN" line if AddressType = "A". Address line 1 will be on OwnerAddress2
H	OwnerAddress2	string	Owner Address Line 2
I	OwnerAddress3	string	Owner Address Line 2
J	OwnerCity	string	Owner Address City. Can be ignored if AddressType is "F"
K	OwnerState	string	Owner Address State Abbreviation. Eg "TX". Can be ignored if AddressType is "F"
L	OwnerPostalCode	string	Owner Zip code (10 Characters) for "S" or "A" address types. For "F" type, it will be the postal code.
M	OwnerCountry	string	Owner County if Address is a Foreign
N	AddressType	string	Address type: "S"-Standard, "A"- Standard with Attention, "F"- Foreign
O	UndeliverableFlag	bool	1 if the address is undeliverable.
P	OwnershipPercentage	decimal	Percent Ownership of the property
Q	ConfidentialFlag	bool	1 if the Owner should be treated as a Secured or Confidential owner.
R	CAAgentID	string	ID number of Agent who receives Chief Appraiser Documents or blank
S	ARBAgentID	string	ID of Agent who receives ARB Document
T	EntityAgentID	string	ID of Agent who receives Entity Document
U	DBA	string	Doing Business As
V	ImpHSValue	int	Improvement Homesite Value for this owner
W	ImpNHSValue	int	Non-Homesite Improvement Value for this owner
X	LandHSValue	int	Land Homesite Value for this owner

Y	LandNHSValue	int	Non-Homesite Land Value for this owner
Z	AgMktValue	int	Market Value of Ag Land for this owner
AA	AgUseValue	int	Use Value of Ag Land for this owner
AB	TimMktValue	int	Market Value of Timber for this owner
AC	TimUseValue	int	Use Value of Timber for this owner
AD	HSCapAdj	int	Homestead Cap Adjustment for this owner
AE	PersonalValue	int	Personal Property Value for this owner
AF	MineralValue	int	Mineral Value for this owner
AG	AutoValue	int	Auto Value for this owner
AH	NewImpHS	int	New Improvement Value for this owner

The Owner Export file contains one or more records per property. The number of records is based upon the number of owners who own the property in the given tax year. These records are related to the property record through the PropertyQuickRefID.



Exemption Export			
Position	Name	Data Type	Description
A	RecordType	int	Will always be "3" for this record type.
B	OwnerQuickRefID	string	Unique identifier of the Owner for a single property, similar to PropertyQuickRefID. Can be used to match to OwnerExport Records
C	ExemptionCode	string	Exemption Type Code. EG. "HS", "OA"
D	ApplicationDate	datetime	Date of application for the exemption
E	EffectiveDate	datetime	Date when exemption is in effect
F	TerminationDate	datetime	Date when exemption is terminated
G	SurvivingSpouseIndicator	bool	Is the exemption for a surviving spouse. Only applicate when exemption is OA, DP, MA or FR
H	ExemptionPct	decimal	Percentage of the exemption applied to this property. Blank if 100%. Applies only to HS,OA, and DP.
I	Type	string	For "DV" Exemptions only. First DV exemption type (1 = Veteran, 2 = Surviving Spouse, 3 = Child, 4 = Active Duty Surviving Spouse, 5 = Member Armed Services Surviving Spouse (MAS))
J	Level	string	For "DV" Exemptions only. Exemption level (1, 2, 3, 4 or 5)
K	Children	string	For "DV" Exemptions only and if Type=3 (Child). Number of Children
L	DVO65Flag	bool	Indicator if the Over 65 Amount should be applied to the account when there is a DV exemption, but not an Over 65 exemption
M	TransferDate	String	Transfer Date of the Exemption
N	TransferAmount	String	Transfer Amount of the Exemption
O	BICode	String	Business Inventory Exemption Indicator
P	BIPercentage	String	Business Inventory Exemption Percentage
Q	SPEXInfo	String	Indicates if the exemption applies to Land, Improvement, or both Land and Improvement for special exemptions such as MCL
R	TaxingUnitsOA	String	For properties that have both OA & DP, this indicates which entities apply to just the OA exemption
S	TaxingUnitsDP	String	For properties that have both OA & DP, this indicates which entities apply to just the DP exemption.
T	DSSTRDate	Datetime	Declared Disaster Date

U	DSSTRLevel	String	Damage Level: I 15-30%, II 30-60%, III 60-100%, IV 100%
V	DSSTRTaxingUnits	String	Disaster Taxing Units (If blank, applied to all TU)

The Exemption Export file contains one or more records per property, per owner. The number of records is based upon the number of exemptions for an owner. These records are related to the Owner records through the OwnerQuickRefID.

Entity Export			
Position	Name	Data Type	Description
A	RecordType	int	Will always be "4" for this record type.
B	OwnerQuickRefID	string	Unique identifier of the Owner for a single property, similar to PropertyQuickRefID. Can be used to match to OwnerExport Records
C	EntityCode	string	Entity Code for the record
D	MarketValue	int	Market Value of the property
E	AssessedValue	int	Assessed Value of the property
F	TaxableValue	int	Taxable Value of the property
G	ImpHSValue	int	Improvement Homesite Value of the property
H	ImpNHSValue	int	Improvement Non-Homesite Value of the property
I	LandHSValue	int	Land Homesite Value of the property
J	LandNHSValue	int	Land Non-Homesite Value of the property
K	AgMktValue	int	Ag Market Value of the property
L	AgUseValue	int	Ag Use Value of the property
M	TimMktValue	int	Timber Market Value of the property
N	TimUseValue	int	Timber Use Value of the property
O	MaxHSAssessed	int	Maximum Homesite Assessed Value
P	HSCapAdj	int	Homesite Cap Adjustment
Q	AgLoss	int	Ag loss for late Ag applications
R	Tim78Value	int	Timber 78 Value
S	PersonalValue	int	Personal Value
T	MineralValue	int	Mineral Value
U	AutoValue	int	Auto Value
V	NewImpHS	int	New Improvement Homesite Value
W	ImpHSPct	decimal	For split jurisdiction properties, Improvement Homesite Percent
X	ImpNHPct	decimal	For split jurisdiction properties, Improvement Non-Homesite Percent
Y	LandHSPct	decimal	For split jurisdiction properties, Land Homesite Percent
Z	LandNHPct	decimal	For split jurisdiction properties, Land Non-Homesite Percent
AA	AgMktPct	decimal	For split jurisdiction properties, Ag Market Percent
AB	AgUsePct	decimal	For split jurisdiction properties, Ag Use Percent

AC	TimMktPct	decimal	For split jurisdiction properties, Timber Market Percent
AD	TimUsePct	decimal	For split jurisdiction properties, Timber Use Percent
AE	PersonalPct	decimal	For split jurisdiction properties, Personal Market Percent
AF	MineralPct	decimal	For split jurisdiction properties, Mineral Market Percent
AG	AutoPct	decimal	For split jurisdiction properties, Auto Market Percent
AH	OmittedPropertyDate	datetime	Date property was omitted
AI	LateCorrection	string	Late Correction Date (25.25d)
AJ	OmittedImprovement	string	Omitted Improvement Amount
AK	OAFreezeYear	int	Freeze Year for OA Exemption
AL	OAFreezeCeiling	decimal	Freeze Amount for OA Exemption
AM	OATransferDate	datetime	Freeze Transfer Date OA Exemption
AN	OAPrevDue	decimal	Previous Tax Due for OA Exemption
AO	OAPrevUnfrozen	decimal	Previous Tax Unfrozen for OA Exemption
AP	DPFreezeYear	int	Freeze Year for DP Exemption
AQ	DPFreezeCeiling	decimal	Freeze Amount for DP Exemption
AR	DPTransferDate	datetime	Freeze Transfer Date DP Exemption
AS	DPPrevDue	decimal	Previous Tax Due for DP Exemption
AT	DPPrevUnfrozen	decimal	Previous Tax Unfrozen for DP Exemption
AU	DVTaken	int	DV Exemption amount taken
AV	DVXTaken	int	DVX Exemption amount taken
AW	CDVTaken	int	Charity Donated DV amount taken
AX	OtherTaken	string	Listing of "Special" Exemptions and how much is being taken for each for this taxing unit.
AY	FRSSTaken	Int	First Responder Surviving Spouse Amount Taken

The Entity Export contains values for a particular entity that are associated to the property. All values are per entity and per owner. These records are related to the owner record through the OwnerQuickRefID.